



San Luis Obispo County Sheriff's Office

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www.slosheriff.org

Ian S. Parkinson
Sheriff - Coroner

To: Board of Supervisors

From: Aaron Nix, Commander, Coast Patrol Division, San Luis Obispo County Sheriff's Office

Date: May 21, 2014

RE: Recommendation for approval of Forever Never Land application with conditions

At the request of the Auditor Controller's Office I have completed a review of the Forever Never Land (FNL) application, specifically section C1 covering the security protection plan and site map. The documentation included a comprehensive list of security staffing levels, organizational structure, and contact names and information for the security management team. The site map provided a detailed overlay of the event footprint and satisfied safety concerns that the Sheriff's Office had regarding perimeter security, gate access, and parking.

The two primary dates of operation for FNL are Saturday, 09/13/14, and Sunday 09/14/14. The event hours are 2 pm to 10 pm each day, with the front gates opening at 11 am to facilitate crowd control. From 10 am to 10 pm FNL has 171 personnel scheduled for both days, broken down in the following categories:

- 116 sub-contract security guards
- 16 sub-contract security supervisors
- 16 FNL security guards
- 14 FNL rovers
- 9 FNL managers

The level of security line staff and supervision is satisfactory for an event of this size, with the provision that the ticket sales continue to follow established demographic patterns. In discussions with FNL staff advance tickets sales to date comprise a largely late 20's to early 30's group, with 40% coming from the Los Angeles area, 10-15% from the San Francisco Bay Area, 10-15% local, and the remaining from out of state areas such as Las Vegas and New York. FNL management has committed to hiring only industry professionals to work the areas where alcohol is to be served, and to provide thorough security screening and age verification at the entrance gate.

Page 1 of 2

The Sheriff's Office still has concerns about an event of this magnitude being held in a restricted access location such as Avila Beach but will recommend approval of the application, with the following conditions:

- FNL to fund staffing for (6) two-man deputy teams and one sergeant per day on Saturday and Sunday, at staggered intervals to cover the 13-hour shift day

FNL to fund staffing for one jail van staffed by three correctional deputies for the 2 pm to 10 pm operational period

FNL to provide space and on site power for the Sheriff's Office Mobile Command Trailer, with a visual barricade from the event grounds

FNL to provide secure parking for the jail van, preferably in close proximity to the Command Trailer

These conditions are subject to modification as the event planning progresses.

Please contact me with any questions or requests for supplemental information.

Respectfully submitted,

Aaron Nix, Commander, Coast Patrol Division
San Luis Obispo County Sheriff's Office
2099 10th Street
Los Osos, CA 93402
(805) 781-4630



Public Health Department

Jeff Hamm
Health Agency Director

Penny Borenstein, M.D., M.P.H.
Health Officer



Public Health
Prevent. Promote. Protect.

ENVIRONMENTAL HEALTH SERVICES MEMORANDUM

Date: May 21, 2014
To: The San Luis Obispo County Board of Supervisors
From: Laurie Salo, Environmental Health Services, 781-5544
Subject: Recommendations for the **Forever Never Land** Application

Environmental Health Services recommends approval of this application with the following conditions.

Water Supply:

1. Applicant shall provide a written statement from the water purveyors proposing to serve water to this event. Both New Cuyama Water Company and San Miguelito Water Company shall provide correspondence confirming the volume and quality of the water to be allocated to the Forever Never Land event.
2. Trucks used to haul potable water must be licensed by the State of California.

Food Service:

1. At least two weeks prior to the event the organizer shall obtain an organizer permit through Environmental Health Services for the food service activities.
2. At least two weeks prior to the event each food vendor/booth shall obtain a temporary food facility permit through Environmental Health Services.
3. All food facilities, including beverage stations, shall have hand washing and utensil washing facilities within the booth or immediately adjacent to the booth.
4. Any mobile food facility serving food at the event shall have a current San Luis Obispo County health permit.

Wastewater:

1. All wastewater from water activities shall be captured and hauled to an approved disposal site. Receipts shall be retained to assure proper disposal.
2. All solid and liquid waste from portable toilet facilities shall be pumped into permitted liquid waste trucks and hauled to an approved disposal site. Receipts shall be retained to assure proper disposal.
3. All run-offs from water activities shall be captured and pumped into permitted liquid waste trucks and hauled to an approved disposal site. Receipts shall be retained to assure proper disposal.

Solid Waste:

1. All solid waste created by this event shall be stored in appropriate containers and hauled to an approved disposal site. Receipts shall be retained to assure proper disposal.

Hazardous Materials:

1. All hazardous waste created by this event shall be handled and disposed of pursuant to State law.



Public Health Department
Emergency Medical Services Division



Public Health
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Jeff Hamm
Health Agency Director

Penny Borenstein, M.D., M.P.H.
Health Officer

Date: May 23, 2014

To: County of San Luis Obispo Board of Supervisors

From: Stephen C. Lieberman - Director, Emergency Medical Services Division

Subject: Application for Temporary Commercial Outdoor Entertainment License – Forever Never Land

The Emergency Medical Services (EMS) Division was recently notified of this event application and has reviewed the following application components:

- Medical and First Aid Facilities and Services (C-5)
- Evacuation Plans for Sick or Injured Persons (C-9)

After conducting a conference call with the applicant and the applicant's contracted EMS provider, the EMS Division would suggest the following changes to the applicant's submitted documents:

Medical & First Aid Facilities and Services

1. Section 3.0 Execution (page 14 of 55) – delete “Paramedics” from second paragraph. San Luis Obispo County EMS Agency policies (306,341) prohibit non-San Luis Obispo County accredited paramedics from practicing advanced life support (ALS) skills.
2. Section 4.0 Administration (page 15 of 55) – insert “in compliance with San Luis Obispo County EMS Agency policy #206, EMS Equipment and Supply List” before “Each medical station will be equipped with full trauma kit containing BLS supplies...”
3. Section 6.0 SOP's (page 16 of 55) – In first paragraph replace “San Luis Obispo County EMS Authority” with “Agency.”
4. Section 6.0 SOP's (page 16 of 55) – In first paragraph strike “ALS.” Only San Luis Obispo County approved ALS providers may provide that scope of practice.
5. Section 6.0 SOP's (page 17 of 55) – In bullets 4&5, any reference to “clearances” must be deleted. State law prohibits paramedics from medically clearing a patient; rather that can only be done by a physician.
 - a. Bullet 4 – Delete “All clearance will be made by CAL FIRE and documented.”
 - b. Bullet 5 – Delete “...without evaluation by CAL FIRE and documented.”
6. Section 7.0 Resources (page 17 of 55) – Add contact information for Arroyo Grande Community Hospital and French Hospital Medical Center.
 - a. Arroyo Grande Community Hospital, 345 South Halcyon Road, Arroyo Grande 805.489.4261
 - b. French Hospital Medical Center, 1911 Johnson Avenue, San Luis Obispo 805.543.5353

Please contact me with questions at 805.788.2512 or slieberman@co.slo.ca.us.



SAN LUIS OBISPO COUNTY
DEPARTMENT OF PUBLIC WORKS


Paavo Ogren, Director


County Government Center, Room 206 • San Luis Obispo, CA 93408 • (805) 781-5252

Fax (805) 781-1229

email address: pwd@co.slo.ca.us

TO: Board of Supervisors

FROM: Frank Honeycutt, Development Services Engineer 

VIA: Dave Flynn, Deputy Director of Public Works 

DATE: June 3, 2014

SUBJECT: Public Works Recommendations for the Forever Never Land Outdoor Entertainment License. District 3.

Recommendation

It is recommended that the Board allow the Forever Never Land Outdoor Entertainment License Application subject to the following conditions:

1. Obtain an encroachment permit from the County Public Works Department to do the following:
 - a. Place "No Parking on 9-13 and 9-14 - Tow Away Zone" signs along north side shoulder of Avila Beach Drive between First Street and San Miguel Street. These signs shall be placed on barricades at 100 foot intervals beginning 72 hours prior to start of event.
 - b. Delineate a right turn lane into the event from Avila Beach Drive using temporary signs and traffic cones as approved by the Department of Public Works under the permit.
 - c. Place the "No Parking on 9-13 and 9-14 - Tow Away Zone" signs along both sides of Avila Beach Drive between San Luis Street and San Luis Bay Drive. These signs would be placed on barricades at 100 foot intervals beginning 72 hours prior to start of event.
 - d. No restrictions to Avila Beach Drive will be permitted other than operational controls imposed by CHP on the day of the event.
2. Limit the on-site parking to 550 vehicles; which will provide access for 1,500 to 2,000 participants. Mandate the remaining participants (over 6,000) to arrive and depart via shuttle coaches.
3. Provide a shuttle service for picking up and dropping off participants at strategically located lot(s) outside the Avila Valley. The applicant has estimated that 57 coaches will be required.

4. Prepare an Access Control Plan for approval by County Public Works and the California Highway Patrol (CHP). The applicant's plan assumes as many as 2,000 participants will use the 550 onsite parking spaces. Therefore, the shuttle service will need to accommodate as many as 6,000 participants arriving over a three-hour period and departing over a two hour period. The Access Control Plan shall include putting the cost of shuttling or onsite parking into the price of each admission ticket and show location and capacity of the shuttle pick-up lots.
5. Provide a copy of the following to County Public Works for review and approval at least 60 days prior to the event (by July 11, 2014):
 - a. A Traffic Management Plan and an Access Control Plan which includes the use of social media and frequent traffic condition updates.
 - b. A written CHP support agreement with a minimum of five officers to control the entrance to the event, the intersection of Avila Beach Drive and San Luis Bay Drive, and one to provide spot support. Due to hours of operation, this may also need to address a shift change for the officers.
 - c. An encroachment permit issued by Caltrans for any changeable message signs located along US 101 freeway and for any other items proposed within the Caltrans right-of-way.
 - d. A written agreement with the bus company (or companies) indicating service for each of the shuttled parking lots along with an agreement for the off-site parking lot(s).
 - e. A written agreement with a towing company to have at least two units on site to remove any illegally parked vehicles.
 - f. Written evidence from PG&E showing concurrence of the Traffic Management and Control Plan.
 - g. Written evidence from CalFire showing concurrence of the Traffic Management and Control Plan.
 - h. A \$5 million insurance policy acceptable to the County that includes the County and the CHP as additional insured.
 - i. Notification mailer to residents in the town of Avila regarding the event, mitigating activities and central contact for concerns.
6. Stipulate that failure to adhere to any one of these conditions will invalidate the license issued under this action.

Discussion

The road system in Avila Beach cannot adequately accommodate the traffic for the proposed event if 8,000 participants arrive in their own vehicles. However, the event could be served if a good traffic management and control plan is implemented which will provide for at least two-thirds of the participants to arrive by shuttle. The proposed 550 onsite spaces will provide parking for approximately 1,500 to 2,000 participants. The Avila Beach Specific Plan indicates an on-street parking capacity of 990 spaces in town. Even if all of these spaces could be dedicated to the event, as many as 3,000 additional participants could be accommodated. Parking for the remaining 3,000 and 4,000 participants would still not be accommodated in the

area. Therefore parking and access to the event cannot be accommodated without a mandated shuttle service for those without on-site parking.

Public Works staff has received only a tentative idea of the applicant's shuttle plan for the participants to park their vehicles at other parking lots located away from the event. These other lots may be located near hotels in the cities of Pismo Beach and San Luis Obispo. The applicant's plan also includes pricing incentives to encourage the use of the offsite lots rather than driving vehicles directly to the event but we will need to see a plan with incentive and capacity to accommodate two-thirds of the participants.

Moreover, the shuttle is an essential component at the event closure, as there is no adequate means for the participants to exit the event at a reasonable pace. The maximum available capacity for Avila Beach Drive, for outbound traffic, is 1100 vehicles per hour (1992 WBS Study) east of town. With event departure of on-site parking, some unknown amount of on-street parking and the shuttle traffic, free flow traffic operations should plan for a maximum of 900 vehicles per hour eastbound post event. The recommended conditions would help to ensure that departing vehicles and the shuttle coaches would have reasonably free flowing conditions on the road.

Coordinating and managing a shuttle service of this magnitude is a significant undertaking. Reviewing and approving the plan, including securing off-site parking lots, at least 60 days before the event is needed to ensure the plan's success and also to verify compliance with these conditions.

By having the participants park away from the event, it is anticipated that both traffic demands from the event as well as the impact to the local residents and businesses will be greatly reduced. Public Works staff will continue to work with the applicant to further refine their plan to ensure compliance with the above conditions as well as any other conditions given by your Board. The applicant has engaged the community and we would also recommend they be conditioned to continue this outreach with a direct mailer prior to the event with event contacts listed.

Other Agency Involvement/Impacts

Public Works staff and the applicant have been reviewing these traffic and access issues with CHP, Caltrans, CalFire, PG&E, the Sheriff, and the Auditor-Controller-Treasurer-Tax Collector's office.

CHP, as the traffic enforcement agency on County roads, will need to concur on these measures. Public works will continue to work closely with CHP on the final approval.

Caltrans will require encroachment permits for the changeable message signs that direct event traffic on the freeway and at interchanges.

CalFire will review the parking and traffic control plans to ensure emergency services have adequate ingress and egress.

Avila Valley Advisory Council has been contacted and the event reviewed by the applicant. Applicant is conducting additional town meetings with the community impacted by the event.

Financial Considerations

The financial implication of this action for the County Road fund is minimal. It is anticipated that the cost of traffic control and access will be borne by the applicant through separate agreements with CHP and several private contractors.

Results

The result intended by this recommendation is to ensure a safe and efficient use of the County road system while providing reasonable access to the Avila community. This provides for a well-governed and safe community.

File: CF 670.40.06 (Permit Engineering) Correspondence

Reference: 14JUN03-C-10

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DEPARTMENT OF PLANNING AND BUILDING

DATE: May 23, 2014

TO: The San Luis Obispo County Board of Supervisors

FROM: Ryan Hostetter, Senior Planner

SUBJECT: Recommended Conditions for the Forever Never Land Application

The County Department of Planning and Building recommends the following conditions for the Forever Never Land event at the Avila Beach Golf Resort:

1. A Traffic Control and Parking Plan shall be submitted for review and approval by the Department of Planning and Building and the Department of Public Works a minimum of 60 days prior to the event. The plan shall include a circulation plan for safety purposes including traffic control methods, parking and shuttle plans and emergency access information. Additionally, contact information shall be submitted for a designated traffic control manager on site during the events.
2. Prior to holding the events, the applicant shall receive approval of a fire life Safety Plan from Cal Fire.
3. Prior to holding the events, the applicant shall obtain all necessary Health Department permits.
4. Parking for attendees shall be limited to the designated parking areas shown on the site plans.
5. Any lighting shall comply with County Code (Coastal Zone Land Use Ordinance Sections 23.04.320 Exterior Lighting). All lighting fixtures shall be down shielded so that neither the lamp nor the related reflector interior surface or glare is visible from adjacent properties. Light hoods shall be dark colored. Lighting for the event shall be directed downward on site and shall not shine off the property.
6. 30 days prior to the events, the applicant shall submit a Noise Control Plan from a qualified noise/acoustical consultant which shall identify all areas where amplified noise will be located, and a plan to ensure that noise levels do not exceed 65 decibels at the property line at all times during the events, and comply with County Code Section 23.06.040. The plan will include contact information for the approved noise consultant which will be on site during the event monitoring the noise levels on the property line, as well as contact information for the appropriate person to receive any noise complaints from the community during the event.
7. The site shall be kept clean and free of trash and debris during each event and such materials shall be prevented from passing onto neighboring properties.
8. The events shall not be held in any structures not approved for public use as an "A" or "Assembly" occupancy under the California Building Code. Any buildings under construction (such as the "Cart barn") shall not be utilized for the event unless final inspection for assembly uses is approved by the Chief Building Official and Cal Fire.



635 N. Santa Rosa • San Luis Obispo, CA 93405
Phone: 805-543-4244 • Fax: 805-543-4248
www.calfireslo.org

Forever Never Land Event

Forever Never Land LLC
4626 Via marina, #108
Marina Del Rey CA 90292

Event Location
Avila Beach Golf Resort
6464 Ana Bay Road
San Luis Obispo, CA 93405

Special Event Procedures

Prior to Fire Department Review, proposed event area must first complete all requirements pursuant to Title 22, the San Luis Obispo County Land Use Ordinance. This includes receiving any necessary land use permit approval and issuance of construction and Conditional Use Permit requirements.

A fire safety review is required to ensure public safety in a place of assembly, or any other place where people congregate, including but not limited to; amusement buildings, carnivals and fairs, exhibits and trade shows, open burning, flames and torches, candles, places of assembly, temporary membranes structures and tents, pyrotechnics and special effects, live audiences and any event with public attendance over 250.

A written plan must be submitted to the fire code official 30 days prior to each event. Written submittal requirements will be in accordance with Section 404 Fire Safety and evacuation plans. A field inspection verifying compliance of fire and life safety conditions must be conducted prior to public occupancy of the event. If modifications or additions to the event areas are made, an updated permit & inspection must be completed.

Special Conditions

1. *Any existing permanent structures within the physical proximity of the forever Never Land must not exceed the permitted occupancy load. These same structures shall not be utilized for any other than the permitted occupancy type. All exits and exiting passageways shall be maintained and monitored without obstruction throughout the entire event.*
2. *An onsite and offsite traffic plans must be established to ensure unimpeded emergency access roads and public roadway ingress and egress. The traffic plan will state there will be no parking or reduced access to Blue Heron and Lupine Canyon Rd.*
3. *An operational briefing will occur with event staff, on- site staff and emergency responders (Fire, Law, Ambulance) prior to public occupancy of the proposed event.*
4. *If conditions warrant (weather) CAL FIRE/County Fire may staff an additional engine and the cost of such will be paid by the event.*

5. *A Paramedic Ambulance available at all times, if committed to an incident immediate back fill will be available.*
6. *Temporary Amusement Rides shall meet Title 8 regulations were adopted by the Division of Occupational Safety and Health and the Occupational Safety and Health Standards Board and regulations of the General Industry Safety Orders under Article 35, Amusement rides, sections 3900-3920. Temporary rides must be installed and maintained in accordance with Amusement park standards set by the American Society for Testing and Materials (ASTM) International, F-24 Committee on Amusement Rides and Devices. Additionally compliance with The U.S. Consumer Product Safety Commission (Commission) an independent federal regulatory agency established by Congress in the Consumer Product Safety Act to protect the public against unreasonable risks of injury and death from consumer products working with voluntary safety standards for mobile amusement rides through the Council for Amusement & Recreational Equipment Safety (CARES), the National Association of Amusement Ride Safety Officials (NAARSO), the Outdoor Amusement Business Association (OABA), and Amusement Industry Manufacturers & Suppliers International, Ltd. (AIMS International, Ltd.).*

The following written submittals are required:

- 1) Contact information for Management Team: crowd managers, fire watch and emergency medical staff. Emergency support staff shall include a reasonable and prudent number of trained and experienced emergency medical staff, with the equipment and ability to manage simultaneous medical incidents.
- 2) Written Fire Safety and Evacuation Plans
- 3) Overall site plan showing public roadway access, fire access, and general layout of event.
- 4) Detailed site plan of event (floor plans)

Management Team

Crowd Management

Trained crowd managers shall be provided for facilities or events where more than 250 persons congregate. The minimum number of crowd managers shall be established at a ratio of one crowd manager to every 250 persons. The training received must be approved by the Fire Code Official. This requirement does NOT require a facility to hire additional personnel; rather, it requires management to assign crowd management duties to individuals, and to be sure these individuals are adequately trained to carry out those duties. California Code of Regulations, Title 19. Crowd management training can be found at the following locations:

- National Association of State Fire Marshals' (NASFM) website at www.firemarshals.org
- International Association of Venue Managers, Inc. website at www.iavm.org

Fire Watch

A temporary measure intended to ensure continuous and systematic surveillance of a building or portion thereof by one or more qualified individuals for the purposes of identifying and controlling fire hazards, detecting early signs of unwanted fire, raising an alarm of fire and notifying the fire department. (California Fire Code Section 202)

No open flame will be permitted within 30 feet of any dry vegetation. This distance may be increased depending on weather and/or wind conditions.

Written Fire Safety and Evacuation Plans

Fire evacuation plans shall include the following:

1. Emergency egress or escape routes and whether evacuation of the building is to be complete or, where approved, by selected floors or areas only.
2. Procedures for employees who must remain to operate critical equipment before evacuating.
3. Procedures for assisted rescue for persons unable to use the general means of egress unassisted.
4. Procedures for accounting for employees and occupants after evacuation has been completed.

5. Identification and assignment of personnel responsible for rescue or emergency medical aid.
6. The preferred and any alternative means of notifying occupants of a fire or emergency.
7. The preferred and any alternative means of reporting fires and other emergencies to the fire department or designated emergency response organization.
8. Identification and assignment of personnel who can be contacted for further information or explanation of duties under the plan.
9. A description of the emergency voice/alarm communication system alert tone and preprogrammed voice messages, where provided.

Fire safety plans shall include the following:

1. The procedure for reporting a fire or other emergency.
2. The life safety strategy and procedures for notifying, relocating or evacuating occupants/event attendees, including occupants who need assistance.
3. Site plans indicating the following:
4. The occupancy assembly point.
5. The locations of fire hydrants.
6. The normal routes of fire department vehicle access.

Overall Site Plan

Site Plans shall include the following:

1. An accurate scale or dimensioned site diagram indicating distances from any tents or temporary structures, location of planned event in proximity to permanent buildings, access drives, emergency access roads, parking areas, other tents or canopies, cooking and heating appliances and equipment, propane tanks, flammable liquids, pyrotechnic activities, stage locations, food or beverage service, and property lines, and roadways.
2. Locations of management team, crowd managers, and first aid stations and/or roaming EMT.
3. A statement which identifies the intended use of all structures and the dates for which the permit is required.
4. Flame retardant certificate(s) for tent/canopy material. (CCR Title 19, Chapter 2, Article 4.) The regulations of the State Fire Marshal for large and small tents, awnings and other fabric enclosures shall also apply.
5. Dimensions for all tents, canopies and membrane structures.

Detailed plans of event (floor plans)

Floor plans in permanent structures shall identify the following:

1. Exits.
2. Primary evacuation routes.
3. Secondary evacuation routes. (required)
4. Accessible egress routes.
5. Areas of refuge.
6. Exterior areas for assisted rescue.
7. Manual fire alarm boxes.
8. Portable fire extinguishers.
9. Occupant-use hose stations.
10. Fire alarm annunciators and controls.
11. A list of major fire hazards associated with the normal use and occupancy of the premises, including maintenance and housekeeping procedures.
12. Identification and assignment of personnel responsible for maintenance of systems and equipment installed to prevent or control fires.
13. Identification and assignment of personnel responsible for maintenance, housekeeping and controlling fuel hazard sources.

Floor plans in temporary structures/tents or outdoor venues shall identify the following

1. Proposed seating arrangements
2. Dimensions of tables
3. Locations and types of all other interior obstacles
4. Exit locations; dimensions required (for exits see Chapter 10)
5. Locations of all emergency exit pathways to be maintained
6. Locations of NO SMOKING signs
7. Locations and type of emergency lighting, including proposed power source(s)
8. Locations and types of EXIT signs including the following:
9. EXIT signs shall be internally illuminated externally illuminated or of an approved self-luminous type when the occupant loads exceeds 100 persons.
10. Location and type of portable fire extinguishers
11. Type of floor surface proposed inside tent, canopy or event location.
12. Location and width of all-weather fire access roadways.
13. Locations of any additional emergency equipment such as hose lines or emergency power supplies.
14. Specific details of heating and/or cooking equipment or open flame devices in conjunction with the event.
15. A statement that discloses the proposed maximum occupant load. Maximum occupant load to be posted when 50 or more occupants.

Tents

Tents and membrane structures having an area in excess of 400 square feet require a permit. Exceptions; tents used exclusively for camping, tents open on all sides which comply with all the following: tents have a max size of 700 square feet, aggregate area of multiple tents without fire break clearance of 12 feet exceed 700 square feet total, minimum clearance of 12 feet from all structures and tents. California Fire Code Chapter 31 and the regulations of the State Fire Marshal for large and small tents, awnings and other fabric enclosures shall also apply.

Pyrotechnics

Fire Code Local Amendments Sky Lanterns and Fireworks are prohibited.
308.1.6.3 Sky lanterns. The ignition and launching of sky lanterns is prohibited.
5609.1 Fireworks Prohibited. The manufacturing, possession, storage, sale, use and handling of fireworks, including without limitation, "Safe and Sane" fireworks, is prohibited.

Laurie Donnelly
Battalion Chief/Fire Marshal
805-593-3422
Laurie.Donnelly@fire.ca.gov



FIRE WATCH REQUIREMENTS

Definition of Fire Watch:

A temporary measure intended to ensure continuous and systematic surveillance of a building or portion thereof by one or more qualified individuals for the purposes of identifying and controlling fire hazards, detecting early signs of unwanted fire, raising an alarm of fire and notifying the fire department. (CFC Section 202)

When Required:

A failure of a fire protection, excessive number of accidental activations or nuisance alarms, a building owner, property manager or tenant will be required by the Fire Department to provide a fire watch until the system is repaired. Personnel to conduct the fire watch are determined by the building owner. Note: A professional security company is not required.

A fire watch is also required whenever fire protection systems are in a trouble or a supervisory mode for *more than eight hours*. A nuisance alarm is defined as "any alarm caused by mechanical failure, malfunction, improper installation, or lack of proper maintenance, or any alarm activated by a cause that cannot be determined." (2002 NFPA 72, 3.3.5-1)

Responsibility for Instruction:

The owner, manager, or person in charge of the building or premises shall assign to the fire watch as many personnel as required, and shall instruct fire watch personnel as to:

1. The approved procedure for notifying the fire department. (CFC Section 901.7)
2. The area to be patrolled.
3. A method of alerting building occupants on evacuation procedures. Note: When two or more fire watch personnel are required, two-way radios are required to facilitate communication and evacuation.
4. A procedure shall be provided for reactivating sprinkler valves in the event of a fire which required the sprinkler system to be taken out of service, and any other instruction required.

Log Book/Documentation Required

1. The owner, manager, or person in charge of the premises shall provide a log book consisting of a directory of names, telephone numbers and other information to make emergency calls, calls to key management personnel, and which also shall be used to record patrol rounds.
2. The log book shall be maintained on the premises and be available for inspection by the San Luis Obispo County Fire Department.

Specific Duty Requirements

Assigned fire watch personnel shall:

1. Identify any fire, life or property hazards and if a fire is discovered call 9-1-1 with the exact address and type of emergency.
2. Notify occupants of the facility of the need to evacuate. If the sirens or public address function of the alarm system are still functional, use them to assist with evacuation of the building.
3. The fire watch will not perform fire-fighting duties beyond the scope of the ordinary citizen.
4. Notify monitoring company and CAL Fire/San Luis Obispo County Fire Department when system is taken out of service and when it is placed back in service.
5. Fire watch personnel cannot have other duties besides their assigned fire watch. However, the Fire Department may designate other duties.
6. Familiarize themselves with the area they are patrolling.
7. Perform patrol operations according to instructions and local fire department.
8. Patrol their designated area at least once each hour.
9. Record patrol rounds and any other significant information in the log book.
10. Relay any special orders or pertinent information to relief personnel and management.
11. Remain on duty until properly relieved.
12. Check the entire building, including all rooms, basements and penthouses, hourly.

Cancellation of Fire Watch

Fire Watch can only be terminated by approval of the fire department after confirming all fire protection systems have been fully restored and operational, which includes verification of the monitoring company on line and operational status of system.



CAL FIRE
San Luis Obispo
County Fire Department

635 N. Santa Rosa • San Luis Obispo, CA 93405
Phone: 805-543-4244 • Fax: 805-543-4248
www.calfireslo.org



Robert Lewin, Fire Chief

Inspection Checklist for Special Events

Must be completed prior to public occupancy

ADMINISTRATION:

- ___ Date(s) and hours of event _____
- ___ Location(s) of event _____
- ___ Number of attendees including management and emergency staff _____
- ___ Primary event contact cell phone and/or radio frequency _____
- ___ Provide a copy of the submitted/approved event contact list.
- ___ Provide a copy of the submitted/approved overall and detailed floor plans of event.
- ___ Provide a copy of the submitted/approved Event management team (Crowd Management, Fire Watch, EMS)

GENERAL:

- ___ Waste material in and around tents, booths must maintain 30 feet perimeter and interior floor areas, kept in containers and removed daily.
- ___ Combustible decorative materials are to be flame resistant except table covers.
- ___ Event location, tents, trailers, stages, egress routes, etc shall maintain 30'-50' minimum clearances from flammable vegetation, per fire official.
- ___ Exits, aisles and passageways (12' min) shall not be blocked or width obstructed in any manner.
- ___ Roads for egress, ingress and emergency evacuation routes must be unobstructed.

BOOTHS (tent/canopies/trailer):

- ___ Sidewalls, drops, and tops of all such structures shall be made of a flame-resistant material or treated with a flame retardant approved by the California State Fire Marshal.
- ___ A 10-foot wide separation shall be provided for every 200 lineal feet of vendor booths.
- ___ A fire access of 20 feet between rows of booths shall be maintained at all times.
- ___ Sale or display items shall not be allowed within the fire access.
- ___ Booths or rows of booths shall be located more than 20 feet from property lines, buildings, parking areas or internal combustible engines.
- ___ Booths shall have at least one exit.
- ___ All structures shall be adequately braced and anchored to prevent collapse.
- ___ Exit doors must remain open or be covered with flame resistant material and swing outward.

COOKING AREA LAYOUT:

- ___ Cooking operations must be 20 feet from other combustible booths, structures, tents AND 10 feet from exits.
- ___ A minimum of 2-foot side clear space shall be provided between the cooking space area and the back of the tent.
- ___ A minimum of 18-inch wide clear space shall be provided between the cooking space and the side and rear of the cooking area.
- ___ Cooking and barbecues shall be a minimum of 10 feet from any booth and shall be protected from access by the public.

PORTABLE FIRE EXTINGUISHERS:

- ___ Portable fire extinguishers shall be installed throughout the premises, every 75 feet of travel minimum rating of 2A:10B:C.
- ___ Cooking facility booths and booths adjacent to them shall have a fire extinguisher rating of a minimum 3A:40B:C, unless the cooking involves deep fat frying or WOKS then the additional extinguisher must be a K type extinguisher.
- ___ Permanent businesses shall have a portable fire extinguisher with a minimum rating of 2A: 10B:C.

IGNITION SOURCES:

- ___ Smoking, fireworks, open flame or hot objects capable of ignited combustible materials shall not be allowed inside the booths.
- ___ 'No Smoking' signs shall be posted.
- ___ Cooking and BBQs shall be a minimum of 10 feet from any booth and shall be protected from access by the public.

ELECTRICAL & GENERATORS:

- ___ Extension cords shall be of a grounded type and listed for exterior use.
- ___ Extension cords shall be unplugged after each daily use.
- ___ Extension cords shall not be used in lieu of hardwiring.
- ___ Generators and other internal combustion engines will be 20 feet from tents, isolated from public contact with fencing or enclosures.

COMPRESSED GAS TANKS:

- ___ LPG and other compressed gas tanks shall be secured in an upright position.
- ___ All tanks shall be protected from public access.
- ___ Empty tanks shall be removed on a daily basis.

USE OF LIQUID PETROLEUM GAS:

- ___ Vendors may use Liquefied Petroleum Gas (LPG) in booths as defined above, when the booth is separated from other booths, tents and canopies by at least 20 feet and approved by the SLO County Health Department.
- ___ LPG cylinders shall be located outside tents and canopies. Minimum of 10 feet (less than 500 gal) and 25 feet (over 500 gallons)
- ___ Flammable and combustible liquids must be stored outside in approved containers and no less than 50 feet from tents/membranes/stages.

BARBECUES:

- ___ Trailer, charcoal, and/or LPG BBQ's shall not be located inside or within 20 feet of combustible walls, roofs, or other combustible material.
- ___ Small barbecues and hibachis may be placed on tables in the cooking space if a thermal barrier is provided between the barbecue and table. This may be a concrete block underneath the barbecue, as long as the entire area of the barbecue is provided with protection underneath.
- ___ Luau in ground cooking must maintain clearances of 30 feet and be isolated from public contact.

SPECIAL APPLIANCES:

- ___ Warming appliances/steaming trays, both electric and solid fuel types, shall be located inside tents. They will be monitored by the event organizers, the County Health Department and the CAL FIRE/SLO County Fire Department. The intent is that food preparation will occur within the tent.
- ___ Deep-fat fryers and other unique appliances for the cooking and holding of food until served will be reviewed by CAL FIRE/SLO County Fire Department and are only approved on a case-by-case basis. If approved, a Class K portable fire extinguisher shall be located within 30 feet of the fryer.
- ___ UL 300 hood systems and K extinguisher required for food service trucks. Health and Safety Code §114149.1 (a)
- ___ If the appliances used would require food preparation to occur outside, the Fire Marshal may evaluate the heat potential of the appliance and approve its' use within the tent.

ADDITIONAL CORRECTIONS

Fire Official _____ Date _____ Event coordinator _____ Date/time _____

Authority

Permits, approvals and inspections shall be in accordance with the California Code of Regulations-Title 19 (Chapter 2), 2013 California Fire Code (Section 906 & Chapter 10, 31), 2013 California Building Code (Chapter 31), California Health & Safety Code (Division 104, Part 7, and Chapter 4), CAL FIRE/San Luis Obispo County Fire Department, and the San Luis Obispo County Health Department.

March 2014 Page 2 of 2

County of San Luis Obispo

COUNTY GOVERNMENT CENTER, RM. D430 • SAN LUIS OBISPO, CALIFORNIA 93408 • (805) 781-5011



DAN BUCKSHI
COUNTY ADMINISTRATOR

DATE: May 22, 2014
TO: San Luis Obispo County Board of Supervisors
FROM: Vincent Morici, Emergency Services Coordinator
SUBJECT: Recommendations for the Forever Never Land Application.

The County Office of Emergency Services recommends the following conditions for the Forever Never Land event at the Avila Beach Golf Resort:

1. The event sponsors, their EMS provider, Golden State FIRE EMS, and their event security provider, listed as IPS Security, must acknowledge the following in writing:
 - The event location is within Protective Action Zone 3 of the Diablo Canyon Nuclear Power Plant emergency planning zone. The event location is also within a tsunami inundation area. An emergency at the Diablo Canyon Nuclear Power Plant that is determined to be at the Alert or higher classification, or a tsunami watch, advisory or warning may necessitate the closure of the event and the movement of people attending the event out of the area.
2. The event sponsors shall include protocols and means to contact shuttle providers and inform them to cease bringing people to the event as well as to recall shuttle resources to assist with moving people away from the Avila area if needed for the protection of public health and safety.



Meeting Follow-up and Update

Valerie Wang

to:

Avina, George@CHP, Lee, Richard A@CHP, Olson, Matt@CHP, Coats, Don@CHP, Hart, Dan@CHP, Koetsier, Danny@CHP, Wilson, Tim@CHP, Lauren Rippee, Jimmy Engelman, dflynn@co.slo.ca.us, fhoneycutt@co.slo.ca.us, Jim Erb, geiland@co.slo.ca.us, jhamilton@co.slo.ca.us, Justin Cooley, Katie Manley, ralsop

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Security:

To ensure privacy, images from remote sites were prevented from downloading. Show Images

1 Attachment



C-1. Security Protection.pdf

Hi Everyone!

Thank you so much for meeting with us on Tuesday to discuss Forever Never Land's Transportation Plan. I know you are all really busy, so I really do appreciate you taking the time to meet with us.

As mentioned Tuesday I had a call with our Security Team and the Sheriff's Department today. On our call, I brought up several of the questions that came up at our meeting on Tuesday. Please see below for their response.

Number of On-site Deputies

On Saturday, the Sheriff's Department plans to have:

- (1) Jail Van
- (1) 30' Command Trailer
- (3) Correctional Deputies
- (6) 2-man Deputy Teams
- (1) Sargent / Team Supervisor

They plan to adjust their plans for Sunday depending on how Saturday goes. They also plan to cut deputies as needed.

Deputies will be staffed from 10 AM to 11 PM. The majority of their team will be staffed towards the end of the event from approximately 5 PM to 11 PM.

They will never have less than 4 Deputies, 3 Correctional Deputies, and 1 Sargent

Procedure to Identify "Drunk Drivers"

To prevent drunk driving, we have identified the following protocol procedure:

- (1) IPS Security Members and Bauer's Transportation will have trained staff roaming around the Parking Area to identify any "Intoxicated Drivers"
- (2) IPS Security Members and/or Bauer's Transportation Team members will try to handle these individuals on their own and prevent them from driving
- (3) If needed, guests would be pushed to the on-site Deputies via our Security Team

Evacuation Plan

The Sheriff's Department would work with CALFIRE to develop an EVAC Plan. Our Security and EMS team will work with the Sheriff's Department and CalFire to move people out of the area.

Security Team

For your information, I attached to this email our Security Plans (that was submitted with our application). You can see here the number of Security Guards, Managers, etc. we plan to staff during the event.

Please let me know if you have any other questions for me, and/or if my team can provide you with any additional information you might need.

Thank you very much!

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Valerie C. Wang
 Founder & CEO | Forever Never Land
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